



Bowerchalke Parish Council
Draft Minutes of the Annual General Meeting held in the Village Hall
at 7:00 p.m. on Thursday 20th May 2021

*If you wish to receive a copy of these minutes by email please contact the clerk on:
bowerchalke.parish.council@gmail.com*

Following the recent Elections JN as Clerk opened the meeting.

In attendance for the meeting: David Floyd (DF), John Ibbotson (JI), Alice Marshall (AM), Peter Guy (PG), Hannah Brown(HB), John Nicholas (JN).

1. The following have been elected as Parish Councillors for a term of 4 years:

- David Floyd (DF)
- John Ibbotson (JI),
- James Gosling (JG),
- Alice Marshall (AM)

2. Election of Chairman and Vice Chairman: JI proposed DF to be Chair and this was unanimously agreed. DF proposed JI as vice Chair and this was unanimously agreed.

Bank signatories to be amended to recognise relevant changes to the Parish Council membership. **Action JN**

DF took the Chair.

3. Apologies: James Gosling.

4. Declaration of interests: None.

5.Co-option of additional Councillors: The Chairman proposed the co-option of:

- Peter Guy (PG)
- Hannah Brown (HB)

These were unanimously agreed. Relevant declarations of interest and acceptance of office forms to be completed. **Action JN/HB**

6. Open Forum: No items raised

7. Minutes of meeting held on 4th March 2021: Approved

8. Matters Arising and Outstanding Actions: All actioned as indicated or covered in the agenda.

9. Wiltshire Council report from Elected member: JN had been unable to contact the newly elected member (Nabil Najjar). AM agreed to contact him via Facebook.

Action AM

10. Planning Matters:

10.1 Planning decisions made since last meeting: None

10.2 Planning applications received since last meeting:

PL/2021/04517: Rookhaye, Back Lane, SP5 5BT-Erection of replacement calf housing:

PC decision: Agreed to support. **Action JN**

11. Kerbside erosion and surface water on Church Street:

AM summarised the current position. Contact had been made with the Engineers at Wiltshire Council but to date no meeting had been agreed. It was agreed to engage the new Wiltshire Councillor and pursue accordingly. **Action AM**

12. Administrative and Financial Matters:

12.1 Year end Accounts -JN went through the Payments and Receipts schedule for the year ending 31st March 2021 noting major changes since the previous year.

12.2 Internal Audit Report (Section 1 of AGAR) - The report was noted and thanks given to Tom Stevens.

12.3 AGAR 2020/21- the following were approved for signing by the Chairman:

- Certificate of Exemption AGAR 2020/21 Part 2
- Annual Governance Statement 2020/21
- Accounting Statements 2020/21

Notice of Publication would be made as required.

Action Chairman/JN

12.4 The Payments and Receipts schedule for the year 2021.22 to date with a current balance of £16,030.41 was noted.

13. Finger Posts:

- AM noted that funding approved from the Area Board (£400) had now been received.
- AM had obtained quotes for replacement of the single finger post at the top of Quidham Street. Following discussion and due to the nature of this post and its location, ie only pointing in one direction, the benefit of replacing it for the cost was not considered appropriate. The next post most in need of replacement was considered by all to be the one at the junction of Church Street and Quidham Street as it was of inferior quality to others locally. It was agreed that funding should be reallocated for this post including

installation (£1300) and the work awarded to the local contractor from Teffont who had undertaken the replacement of the post for Ebbesbourne Wake (at the foot of the hill leading out from Bowerchalke at the junction with the road from Ebbesbourne Wake to Fifield Bavant). Other posts would have replacement letters (metal) which JN had sourced. **Action AM/JN**

13. Memorial benches in the Village:

The Olivia Harding bench had now been installed. An anonymous donor had kindly agreed to reimburse the Parish Council for the costs. Thanks were given to Jonathan Shepperd and Tom Dyer.

JN had sought quotes for replacement of the bench on Church Street opposite the Church. However none had been received to date. He had therefore approached Seeds4Success, who had recently replaced some styles on local footpaths, to see if they could do the work. It was agreed that this was appropriate and that the 2 benches on the land owned by the Parish Council at the junction of Church Street and the road to Woodyates would simply be re varnished. **Action JN**

14. Exceptional Items:

14.1 The Chairman reminded members of the need to thank those in the village who had performed voluntary duties and to advise the Parish Council at one of its meetings.

14.2 The Chairman had been made aware of correspondence between Peter Chamberlain and JN regarding possible support for the Illyria performance scheduled for July. It was agreed that the Chairman would clarify the Parish Council's position regarding insurance.

Action DF

15. Date of the next meeting: agreed as **Thursday 1st July 2021 at 7.00pm.**

16. The Meeting closed at 8.00 pm.